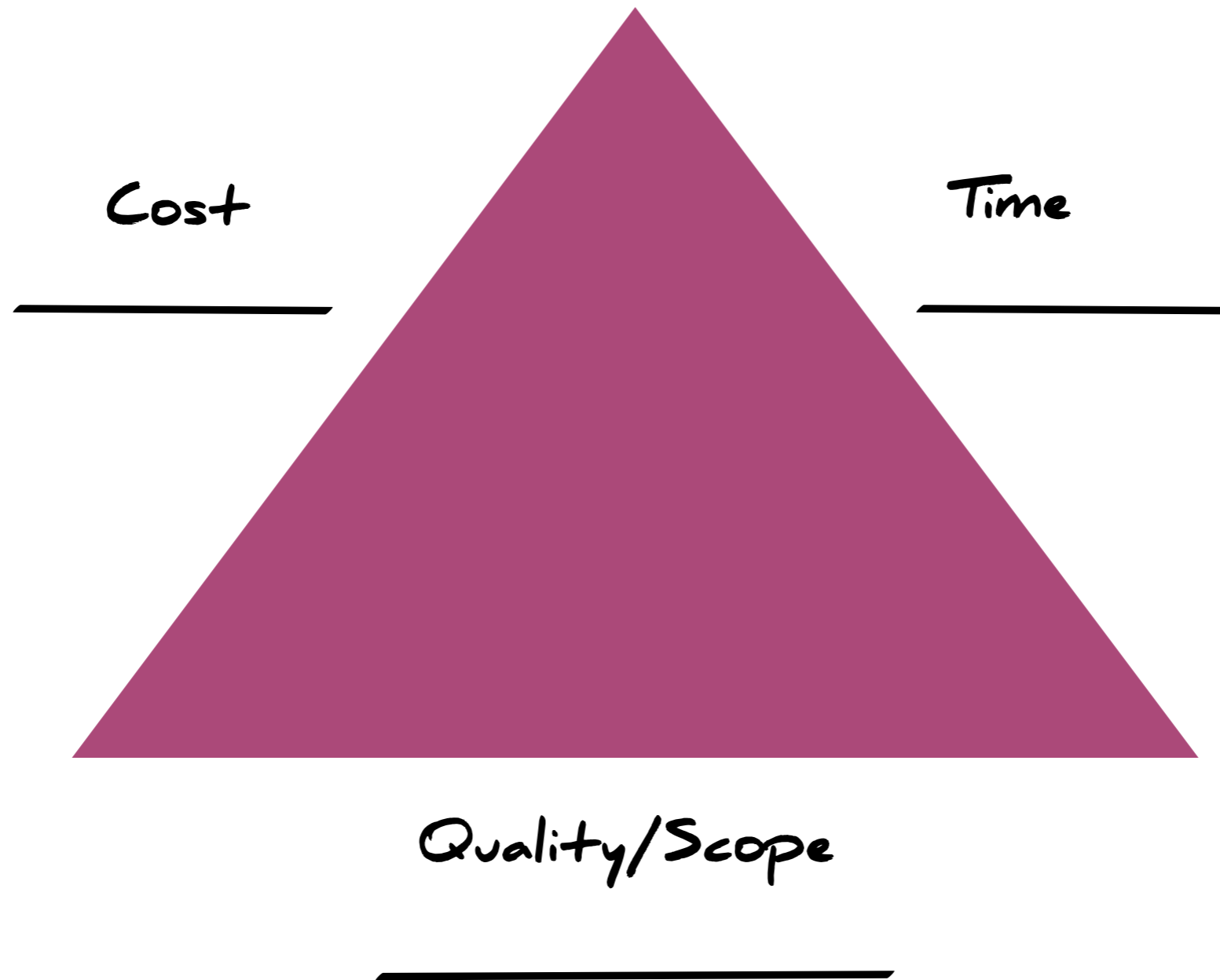


The Triple Constraint





Risk Threshold Assessment

| Risk | Impact (H, M, L) | Probability (H, M, L) | Overall Risk Assessment | Recommendation |
|------|---------------------|--------------------------|----------------------------|----------------|
| | | | | |
| | | | | |
| | | | | |

**Legend: H= High, M= Medium, L = Low,
H x H = H, H x M = H, H x L = M, M x L = M, L x L = L**

| | | |
|--|--|----------------------|
| Meeting Objective: Discuss Lessons Learned Meeting Location: Date: Start time: End time: | | |
| Participants: Invited Guests: | | |
| Participant preparation: Please read the agenda and provide your top 3 responses to questions 3-10 below. Thank you for contributing to this very important discussion. | | |
| Facilitator: | | Minute Taker: |
| 1. Review the criteria for project success | | |
| 2. Team accomplishments | | |
| 3. Review major project assumptions and variance | | |
| 4. What worked? | | |
| 5. What do we need to improve? | | |
| 6. What didn't work? | | |
| 7. What would we do differently next time? | | |
| 8. How will we ensure the success of our future projects | | |
| 9. Determine our process improvement plan | | |
| 10. How will we celebrate our success? | | |